



NORTH SHUSWAP COMMUNITY ASSOCIATION

5456 Squilax Anglemont Road
Celista, BC V0E 1M6

RENTAL AGREEMENT

Maximum Capacity - 200 People
This is a NON SMOKING Building

Ref: Invoice

- Cancellation within 90 days of the confirmed booking will result in a \$425 charge.
- The security/damage and key deposit refund will be mailed within 30 days after the hall inspection and return of the key. Funds will be deducted for unsatisfactory clean up, damage or loss of key.
- All renters must purchase liability insurance. The minimum amount is one million dollars (\$1,000,000) and the North Shuswap Community Association must be named as co-insured.
- All events serving liquor require a Special Event Permit. Visit the Special Event Permit online website at specialevents.bcldb.com or contact the Special Event Permit Helpdesk at 1-855-999-7656.
- Camping is not available on hall or Pioneer Park property. INITIAL _____

Please note that the following are not permitted inside the hall:

Staples/nails on the tables/walls/stage
Open flames
Fireworks

Changes to sound/lighting equipment
Smoke/fog machine
Posted signs removed/relocated

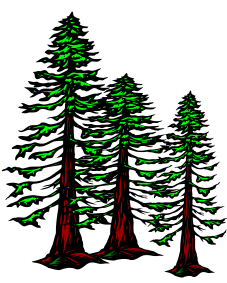
Confetti
Dance Wax

Please initial/sign the Rental Agreement and initial the Clean Up Instructions to indicate you have read, understood, and agree to all the required conditions.

SIGNATURE OF RENTER

PRINT NAME

DATE



NORTH SHUSWAP COMMUNITY ASSOCIATION

5456 Squilax Anglemont Road
Celista, BC V0E 1M

CLEAN UP INSTRUCTIONS

Our janitor will clean the toilets and wash the floors. All items listed below are the responsibility of the renter. Please check the list to make sure all is completed before you leave.

Hall Entrance

- Sweep floor
- Remove garbage *

Kitchen & Bar Area

- Wash and put away all dishes
- Wipe wall tiles and cupboard fronts
- Clean out the Hobart dishwasher (see the posted instructions on the front of the dishwasher)
- Sweep floor
- Clean counters, sinks, stoves, ovens, and microwave oven
- Clean out the coffee pots
- Wash and soak alcohol dispensers
- Remove garbage *
- Remove any belongings from the coolers and deep freeze, and wipe clean
- Turn off kitchen A/C
- Unplug coolers and open cooler doors
- Leave wet cleaning cloths in bar area sink

Main Hall

- Wash tables and chairs
- Replace tables as you found them
- Stack chairs on dollies provided, back-to-back and 6 chairs high
- Sweep floor
- Remove garbage *
- Turn off the A/C, fans, or turn the heat down (see instructions posted next to the 2 thermostats)

Clubroom

- Replace the tables and chairs how you found them
- Wash and put away all dishes
- Sweep floor
- Clean counters, sink, stove, oven, and microwave oven
- Remove garbage *
- Remove any belongings from the fridge, and wipe clean
- Turn the heat down to 14°C

When Leaving

- Turn the lights, fans, and A/C off
- Close and lock all windows
- Lock exit doors at back and front of the hall
- Activate alarm system

* The outdoor garbage bin key is in the janitor's room at the front entrance

There will be an automatic \$25.00 charge plus an hourly cost if janitorial service is required for any clean up not completed.

INITIAL _____